

May 13, 2020

The Deptford Free Public Library Board of Trustees Minutes of the May 13, 2020 meeting held virtually via Zoom at 6:00PM.

Meeting called to order at 6:04 PM.

The Sunshine Law Statement was read.

PLEDGE OF ALLEGIANCE TO THE FLAG.

ROLL: Dina Zawadski, Dawn Troxell, Ellen Jones, Barbara Craig, Christine Helder, Patrice D'Ottaviano, Jenna McAndrews

EXCUSED: Nina Lamb

MINUTES FROM PREVIOUS MEETINGS:

Minutes of the March 11, 2020 meeting were approved. Motion made by Barbara Craig, seconded by Desiree Laning. All in favor. Motion carried.

OPEN TO PUBLIC ON THE AGENDA:

Motion to open to the public made by Patrice D'Ottaviano, seconded by Barbara Craig. All in favor. Motion carried. No public comments were made. Motion to close made by Desiree Laning, seconded by Patrice D'Ottaviano. All in favor. Motion carried.

OLD BUSINESS:

We have completed the application for the NJ Library Construction Bond Act and will be submitting it probably by the end of next week.

RESOLUTIONS:

R051320-1467 Resolution to memorialize the approval of checks and vouchers from March 2020, motion to approve was made by Patrice D'Ottaviano and seconded by Barbara Craig. All in favor. Motion carried.

DIRECTOR'S REPORT:

Motion to approve director's report was made by Barbara Craig and seconded by Patrice D'Ottaviano. All in favor, motion carried.

PRESIDENTS REMARKS:

We are trying to figure out what to do for the summer as the library remains closed to the public and we are not sure when we will be able to reopen. We need to figure out how to provide services to our patrons. We are looking into all different types of virtual activities. We are also preparing a plan for reopening and are currently looking into installing plexiglass shields for the circulation desk area and possibly around the children's librarian's desk in the craft room.

We are continuing to add digital services and materials. The library was having difficulty getting their physical materials delivered since they are closed to the public. So, we are having the materials delivered to the municipal building since they are still receiving deliveries.

We will have our regular June meeting and will consider whether or not to cancel July and August on a month-to-month basis.

We will be scheduling a virtual budget committee meeting most likely through Zoom.

COMMITTEE REPORTS: None.

TRUSTEES' REMARKS: Ellen Jones inquired about signing the checks and vouchers, Board President Dina Zawadski remarked that the checks were being signed by various board members individually at the township building.

Barbara Craig expressed that she hopes everyone stays safe and all members agreed.

OTHER BUSINESS: None.

BILLS & VOUCHERS:

A motion to approve the bills and vouchers for April was made by Patrice D'Ottaviano and seconded by Dawn Troxell. All in favor. Motion carried.

PUBLIC PORTION:

Motion to open to the public for comments was made by Desiree Laning, seconded by Barbara Craig. All in favor. Motion carried. No public comments were made. Motion to close the public comments was made by Dawn Troxell, seconded by Patrice D'Ottaviano. All in favor. Motion carried.

ADJOURNMENT:

A motion was made by Patrice D'Ottaviano, seconded by Dawn Troxell to adjourn the meeting at 6:15 PM. All in favor. Motion carried.

MEETING ADJOURNED 6:16 PM

**The next Board meeting will be at 6:00 PM,
June 10, 2020 at the Deptford Free Public Library or virtually if it remains closed to the public.**